

**Huntingdonshire District Council  
Equality Impact Assessment timetable  
Year 3**

**EIA's brought over from 08/09 highlighted in red**

<b>Function/policy/procedure</b>	<b>Existing/proposed policy related to function</b>	<b>Priority</b>
<b>Central Services</b>		
<b>HR</b> Responsible for pay & performance, recruitment & selection, good employment & foster a culture of innovation in service delivery	Dignity at work Employee code of conduct Framework for salaries Incremental progression for exam success <b>Disciplinary &amp; capability procedures</b> <b>Joint Consultation (ELAG)</b> <b>Mobile &amp; home working</b> <b>People Strategy</b> <b>Recruitment Strategy</b> <b>Management Development</b>	2009/10
<b>Sustainable Economic development</b>	Local economy strategy Tourism	2009/10
<b>Political management structures &amp; support</b>		2009/10
<b>Electoral Services</b>		2009/10
<b>Licensing Services</b>		2009/10
<b>Local Land Charges</b> To maintain a register of local land charges and deal with local land charge searches		2009/10
<b>Printing Services</b> To provide a high quality printing and reprographic service and enhance the Council's image		2009/10
<b>Asset Management Plan</b> A strategic planning document with the aim of ensuring efficient, effective and sustainable use of land and buildings		2009/10
<b>Legal Service</b> To ensure the Council acts within its statutory powers and its interests are properly protected		2009/10
<b>Commerce &amp; Technology</b>		
<b>Leisure Centres</b>	<b>Impressions Marketing Plan (March 2010)</b> <b>Junior activities &amp; crèche facilities (June 09)</b> <b>NOP &amp; EAP policies (March 2010)</b> <b>Leisure Strategy (September 09)</b>	2009/10

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	Leisure centre business/service plans removed as these will be covered by Leisure Strategy EIA Employee & recruitment policy not required as covered by corporate policy currently being written.	
<b>Financial Services</b> Including creditor payments, financial management, financial strategy, income generation, insurance & risk management, internal audit, payroll, & treasury management.	<b>Debt recovery Strategy</b> <b>Income – staff procedures/guidance</b>	2009/10
<b>Information Communication Technology</b> Participate in the development of a corporate Information Strategy, provision of an IT service and ensure the Council makes best use of new technology		2009/10
<b>Environmental &amp; Community Services</b>		
<b>Community Initiatives</b>	No policies – will assess the neighbourhood management plans (Ramsey, Oxmoor and St Neots)	
<b>Air Quality</b> To review and assess local air quality		2009/10
<b>Pest control</b>		
<b>Contaminated Land</b> To deal with land which is contaminated		2009/10
<b>Health Promotion</b>		2009/10?
<b>Infectious Diseases</b> Control the spread of infectious diseases		2009/10
<b>Car Parks (strategy)</b> To compliment the Transportation Plan		2009/10
<b>Drainage</b> To advise on location of sewers, ensure sewerage maps are available and assess the need for sewerage schemes for unsewered villages		2009/10
<b>Car Parks Management</b> To provide secure car parking spaces to meet demand and		2009/10

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reduce crime and nuisance in car parks		
<b>Grounds Maintenance</b> To keep amenity areas well maintained and safe		2009/10
<b>Street Cleaning</b> To keep the district clean and free from litter		2009/10
<b>Policy &amp; Technical Support</b> To influence the future pattern of development in the district		2009/10
<b>Planning</b>	Public/Member presentation Assessing grant requests	2009/10